

Bylaws for VIA Student Council's Fund

Approval on the 2nd meeting in VIA Student Council 15 April 2021

VIA STUDENT COUNCIL'S FUND



The Student Council has a fund, which can grant means to programme-DSR or Campus-DSR in VIA UC. The fund is administrated by the seated student board.

CHAPTER 1

1.1 The Fund is drawn up externally by the chairman of the Student Council, who is automatically secretary for the fund, and therefore does not have the right to vote at the fund's meetings.

1.2 The Fund works independently, and arranges, as a starting point, its meetings outside VIA Student Council's ordinary meetings.

1.3 The meetings in the fund are, as a starting point, open to all students at VIA-UC, but a simple majority in the fund's board can decide to treat one or more points as closed.

1.4 The means from the fund are distributed twice annually, and are applied through an application form, which is available on VIA's homepage under 'råd and udvalg' (advice and committees).

1.4.1 The secretary composes a draft to the application form.

1.5 After the approval of the minutes from the fund meeting, the individual applicants are contacted with the result of their application. When the individual applicants have been notified, the minutes can be published on via.dk.

1.6 The chairmanship is obligated to present the fund's balance sheet, who has applied, and how the money is spent, for Cooperation Forum for the executive board and the Student Council at the following meeting after a granting. Members of Cooperation Forum can at other meetings request an update.

1.7 The fund does not grant means to the purchasing of alcohol, cigarettes, ash trays and the like, which can encourage to, or support the intake of these.

CHAPTER 2

2.1 The Fund has deadlines for applications on 15 March and 15 October each year. The application is sent by mail to studenterraadet@via.dk.

2.1.1 Applications received after deadline are not taken into consideration in the gathered pool of applications. Instead, the applicant is encouraged to apply by the next deadline.

2.2 Applicants will receive an answer no later than 1 April and 1 November each year.

2.3 The receiver of the grant needs to document that the means have been used cf. the original application and forward the financial account with all the original receipts/appendixes, corresponding to the granted amount as soon as possible after have received the grant or no later than 1 September (if you have been granted means in the spring) and no later than 1 January (if you have been granted means in the autumn).

2.4 On account payments happen exclusively with guarantee about adequate appendixes as soon as possible after the grant, and need to be available no later than 7 days after the event has been held.

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2.5 In the case of lacking adequate appendixes, the applicant is held liable for the granted means, and will be held responsible for the loss in the form of a bill on the same amount that has been granted from the fund.

2.6 If the total applied amount exceeds the means the fund has available, it is up to the fund's board to grant the means it finds reasonable.

2.7 A member of the fund's board can at any time request a granting to a vote, whereas the board by a simple majority decides whether the granting should be given. The voting happens anonymously.

2.8 If the fund's board treat an application from a programme-or campus DSR, where one, or more of the board members are members themselves, then this, or these are members ineligible when treating the application.

2.8.1 If the granting is at a vote, this or these members have no voting rights.

2.9 In case of a parity of votes, no grant is given.